MBEYA UNIVERSITY OF SCIENCE AND TECHNOLOGY

CENTER FOR VIRTUAL AND CONTINUING EDUCATION

SHORT/PROFESSIONAL COURSE ANNOUNCEMENT

Provide the official introductory heading that identifies the course announcement, the organizing institution/unit, and key institutional mission, vission and identity. This section acts as the "cover heading" of the advertisement.

Eg. The Department of Earth Sciences at Mbeya University of Science and Technology invites applications for a five-day professional/short course on GIS and Remote Sensing Applications**.** Details of the course are outlined in the table below.

Short Course Title	Be clear, specific, and easy to understand. Reflect the actual content and objectives of the course. Avoid unnecessary technical terms unless targeting professionals. Be short but descriptive**.**
Description of the Short/Professional Course	Briefly explain the purpose and importance of the course. State the problem or skills gap the course intends to address. Explain why the course is relevant to participants or society. Be written in one or two concise paragraphs.
Mode of delivery	Mention the mode of delivery (physical, online, Blended).
Topic/Contents to be covered	Present all major topics clearly using bullet points or numbering. Arrange topics logically from basic to advanced concepts.

	Ensure all listed topics are relevant to the course title and objectives. Avoid overly broad or unrelated content.	
Expected Out Comes of the Short/Professional Course	Clearly state what participants are expected to know or do after completing the course. Use measurable/action-oriented statements. Focus on knowledge, practical skills, competencies, or professional improvement.	
Targeted Group	Clearly specify who should attend the course. Indicate minimum qualifications or experience if necessary. Ensure the target group matches the course level and content	
Participation Fees and Payment methods	Clearly state the course fee in the relevant currency. Indicate what the fee covers (training materials, meals, certificate, accommodation, etc.). Explain payment procedures, Mode of payment and deadlines.	
Date and Region for Implementation	**Date:** Clearly state the course dates and duration	**Region:** Mention the exact venue, district, region, or online platform
Contacts	**Institutional email:** Indicate the official email address for inquiries.	**Mobile No.:** Provide the person's mobile for communication

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